How to Update Personal Information under the “my account” page at www.nar.realtor

1.) Sign on to www.nar.realtor

2.) Click on My Account
3.) Click on “Manage Account”

4.) Scroll Down to the 3rd Horizontal Bar, “Update Other NAR Accounts”
5.) Click on Change Your Member Data Profile (NRDS)
6.) Anything that is **not pre-populated** can be updated by the member (a member can’t change his/her NRDS id, name, office, etc.)
7.) As an Example, I am entering in my Home Address and Home Phone
8.) When completed, click on the “Save Changes” Button at the Top and/or the Bottom of the page

9.) An Acknowledgement Screen will Appear

10.) If you click “Back to Member Form”
11.) You will see that the changes have been made